



MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Affiliated to University of Madras, Recognised by UGC & AICTE and

Re-accredited with 'B' Grade by NAAC

Sholinganallur, Chennai-600119, Tamil Nadu, India.

Promoted by Mohamed Sathak Trust

An ISO 9001: 2015 Certified Institution

MANDATORY DISCLOSURE-2021-22



1	Name of the Institution(including Address, Telephone, Mobile and Email)	MOHAMED SATHAK COLLEGE OF ARTS AND SCIENCE No:13, Medavakkam Road, Sholinganallur, Chennai-600119, Tamil Nadu. Phone: 044-24501578, 24501115 Email: mscas@rediffmail.com
2	Name and address of the Trust (including Address, Telephone, Mobile and Email)	Mohamed Sathak Trust Old No 6/1, New No 11, Pycrofts Garden Road, (I Floor) Chennai, Tamil Nadu,India. Phone :044-64506393, 28334989 Email: sathaktrust@vsnl.net
3	NAME AND ADDRESS OF THE DIRECTOR OF MBA (including Address, Telephone, Mobile and Email)	Dr.G.MANICKAM No:13, Medavakkam Road, Sholinganallur, Chennai-600119, Tamil Nadu. Phone: 044-24501578, 24501115 Mobile: 9884002341 Email: manickam@mscartsandscience-edu.in
3	NAME AND ADDRESS OF THE DIRECTOR OF MCA (including Address, Telephone, Mobile and Email)	Dr.M.RAHIMAL BEEVI No:13, Medavakkam Road, Sholinganallur, Chennai-600119, Tamil Nadu. Phone: 044-24501578, 24501115 Mobile: 7598479291 Email: rahimalbeevi@mscartsandscience-edu.in

MEMBERS OF THE MANAGING COMMITTEE

Janab Alhaj. S.M. MOHAMEDYOUSUF	Chairman
Janaba. S.M.H. SHARMILA	Secretary
Janab. S.M.A.J. ABDUL HALEEM	Director
Janab.M.ASLAM HUSSAIN	Member
Janab.P.R.L. HAMID IBRAHIM	Member
Dr. R. MEGANATHAN	Principal & Ex. Officio Member

UNIVERSITY NOMINEE:

Dr. Mrs. S. Padmavathi, M.Com, M.Phil, SLET, Ph.D.,

Principal

Shri Shankarlal Sundarbai Shasun Jain College for Women

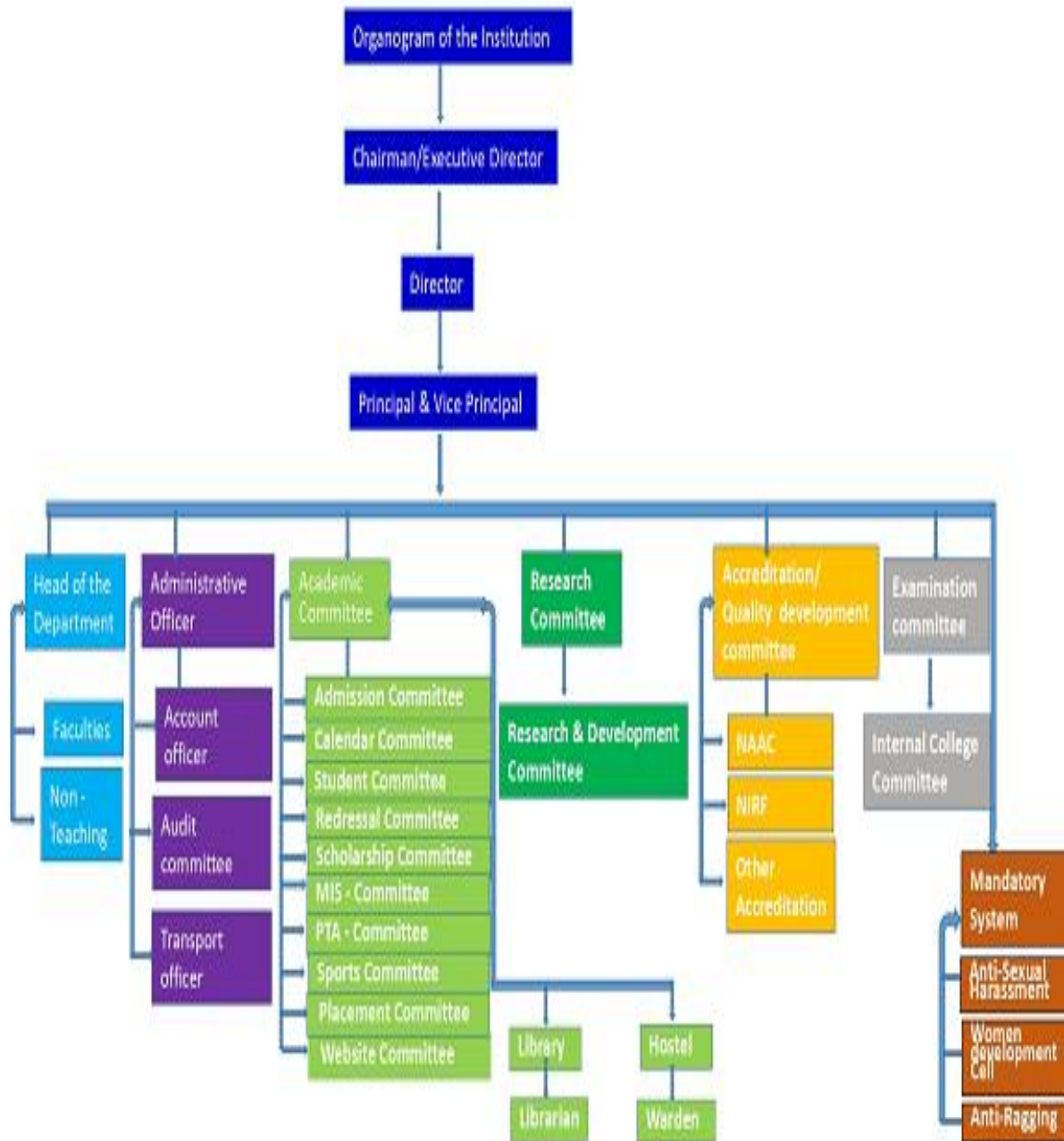
No, 3. Madley Road, T. Nagar,

Chennai – 600 017, Tamilnadu.

Frequency of the Managing Committee Meeting and Academic Advisory Body

Once in three months, Managing Committee and Academic Advisory meeting will be held.

ORGANISATIONAL CHART AND PROCESS



THE CREST OF THE COLLEGE

The Crest consists of a ring bearing the name of the college, a scroll on which is written a verse in Arabic, an open book and behind it a glowing torch.

The scroll showing the verse in Arabic stands for humility which is the hallmark of a true scholar. The verse when rendered in English would mean.

A true scholar owes all the knowledge he has acquired to Almighty Allah, the Most Beneficent and the Most Merciful and says nothing is his/hers. He humbly admits that only God, his Maker is perfect in knowledge and wisdom (Verse 1:31). He knows only God is the Alpha and Omega of knowledge.

The open book in the middle stands for faith in the Holy Book of Quran that guides the scholar aright and shows him/her the right road to taken or trodden. The open book also stands for Education and wisdom.

The effulgent flame of the glowing torch at the top of the crest represents the right knowledge acquired through education coupled with faith. The Scholar uses it to destroy or dispel the detestable darkness of ignorance in him/her and also in others who come into contact with him/her. It is like the guiding Pole Star for the scholars.

In fine, the crest of the college stands for True learning and selfless service.

VISION AND MISSION OF THE INSTITUTION

Vision

The Vision of the college is to serve the social needs and to uplift the living standards of the rural youths by imparting higher education adhering not only to national but also international standards of education and fostering an enduring sense of discipline and single minded dedication to work.

Mission

By promoting the College into an Institution of Excellence, it aims to serve the rural youth by providing them with easy access to higher education and job opportunities. The college strives towards integrated personality growth of rural student in particular and students at large in which special attention is given to their intellectual, moral and cultural development. It inculcates discipline, higher level of culture and time values of life among the youth.

AIMS OF UNIVERSITY EDUCATION/ HIGHER EDUCATION

Extract from Indian Pocket Book of University Education Objective

To seek and cultivate new knowledge, to engage vigorously and fearlessly in the pursuit of truth and to interpret old knowledge and beliefs in the light of new needs and discoveries; to provide the right kind of leadership in all walks of life, to identify gifted youth and help them develop their potential to the full by cultivating right interests, attitudes and moral intellectual values; to provide society with competent Men and Women trained in Agriculture, Arts, Medicine, Science and Technology and various professions, who will also be cultivated individuals imbued with a sense of social purpose.

To strive to promote equality and social justice and to reduce social and cultural differences through the diffusion of education, and to foster in the teachers and students, and through them in society generally, the attitudes and values needed for developing the 'good life' in individuals and society.

Education should enable young men and women to learn and practice civilized forms of behaviour and to commit themselves to special values of significance.

The whole University life should be treated as one and polarization between teachers, students and administration should be avoided.

ATTENDANCE REGULATIONS PRESCRIBED BY UNIVERSITY WITH EFFECT FROM 2002 -2003

1. Candidates will be permitted to appear for the Theory Examinations only if they have attended 75% of the total number of working days of the instructional hours during the year.
2. Candidates will be permitted to appear for the Practical Examinations only if they have attended 75% of the total number of practical classes during the year.
3. The shortage of attendance can be condoned by the Principal up to a maximum of 10% (i.e. 65%) of the total number of working days of instructional hours or practical classes as the case may be. A condonation fee of Rs. 250/- will be collected separately for theory and practicals. Condonation will be granted only if the Principal is satisfied with the progress and conduct of the student.
4. Candidates who have put in less than 50% of attendance have to repeat the course (by rejoining) for which they lack attendance. They will not be permitted to proceed to II /III year until they earn the required attendance for that particular Semester. They have to obtain prior permission from the University to rejoin the course.
5. Candidates who have put in not less than 50% of attendance will be permitted to proceed to the next Semester of the Course and they may be permitted to take next November/December and subsequent University Examination by paying the prescribed condonation fee without putting in further attendance.
6. In the case of 1st year students the required Percentage of attendance will be 80% if they are admitted in the month of July, and 85% if they are admitted in August.
7. The Annual Certificate of Attendance required by the University for admission to the University Examination will in no case be granted unless (I) the Principal is satisfied with the student's progress and conduct and (II) the student has attended three-fourths of the number of working days for Theory Classes and three-fourths of the practical classes.

ATTENDANCE AND LEAVE OF ABSENCE

1. It shall be the duty of each student to attend regularly and punctually all the periods on all the working days. A student shall be granted one full day attendance only if he/she attends all the periods of each working day. He / She shall be granted only half a day attendance. If he/she attends any three or four periods.
2. As the students' attendance is computerized, attendance for each period shall be taken as soon as the teacher enters the class and the attendance slip is dispatched to the computer section. Attendance shall be displayed on the Departmental Notice Board weekly.
3. An application for leave countersigned by the parent or guardian in the case of day scholar should be sent to the Principal through the student counsellor concerned and the Head of the Department after being duly recommended.

4. The Hostel students should submit their leave applications to the Principal countersigned by the Hostel Additional Warden/Deputy Warden and through the Student Counsellor concerned and the Head of the Department, after being duly recommended as in the case of the Day scholars.
5. The Principal may require the production of a Medical Certificate where the sickness extends beyond three days.
6. No student shall enter the classroom without the permission of the staff member in charge of the class or leave the classroom until the class is over.
7. Whenever a student is deputed to represent the College in any tournament or contest, he/she should obtain prior permission from the Principal, by submitting a letter from the deputing authority, viz., Head of the Department, Director of Physical Education, etc., recommending the name of the participant. Failure to do so will result in loss of attendance for the period of deputation.
8. Students who wish to participate in any tournament or contest on their own shall also obtain the prior permission from Principal and submit attendance certificate within three days after their return.
9. Students, who fail to obtain prior permission from the Principal, will not be entitled to the grant of attendance for the period of absence.

PROGRESS OF STUDENTS

Students must attend all the Continuous Internal Assessment (CIA), Mid Semester and University Model Examinations (Theory & Practicals) and the tests conducted periodically by the respective Departments. A student with satisfactory progress in the examinations alone shall be eligible to get attendance certificate for the University Examinations.

STUDENTS CODE OF CONDUCT

- ✚ All students should wear clean and decent dress. Dress regulations prescribed by the College must be followed.
- ✚ Students should always possess Identity Card issued by the College when they are in the College Campus.
- ✚ All students shall greet all the members of the Teaching staff on the occasion of their first meeting them for the day.
- ✚ On a member of the staff entering the classroom or leaving it, the students shall rise and remain standing till He / She takes his seat or leaves the room.
- ✚ No student shall leave the Classroom without permission or until the class is over.
- ✚ Students shall abstain from creating any noise while moving from one Classroom to another and shall avoid disturbing other classes.
- ✚ Students are not allowed to loiter in the Verandahs during class hours, even if they have no

class. When they have no class they are expected to be in the library.

- ✚ Students are forbidden from organizing or attending any meeting in the College or collecting money for any purpose without the prior permission of the Principal.
- ✚ Smoking inside the Compound, throwing waste paper, defacing the walls and such other offences will invite disciplinary action.
- ✚ Organized absence from classes and soliciting absence of other students are serious breaches of discipline, which may involve removal of students from the rolls of the College during or at the ended of the year.
- ✚ Students are not allowed to address any authority in a body. Such combined action is subversive of good order.
- ✚ Students on the rolls of the College are forbidden to take active part in any Political agitation, directed against the authority of the Government. The Principal may further at his discretion forbid students from engaging prominently in any public movement with which it is undesirable for anybody in the state to be associated.
- ✚ If students attend political meetings and conduct themselves in any manner which is forbidden or unbecoming or engage in political agitation in such a way as to interfere with the Corporate life and Educational work of the College, the Principal of the College may suspend or expel them or refuse the granting of term certificate for a specified period and may also report their case to the University with a view to their being dealt with under the University Regulations.
- ✚ The Principal or other Constituent Colleges or Hostel Authorities may frame and issue from time to time, disciplinary rules of a permanent or temporary character regulating the conduct within the College or Hostel Precincts so far as such rules seem necessary to secure the observance of the above rules and also to maintain the respect and reputation of the College or Hostel.
- ✚ The Principal or other Constituent Colleges or Hostel authorities shall have full powers to effect the following punishment; imposing fine, Marking absence, withholding or term certificates, suspension, expulsion *etc.*
- ✚ No student of the College shall be a member of any Association not connected with the College, without the prior permission of the Principal nor shall a student take part in strikes or any Anti-social and subversive activities. A student contravening these rules is liable to be expelled from the College. In general, the students are expected to conduct themselves inside and outside the College like gentlemen/women and maintain the honour and dignity of the academic community to which they belong and to consider all slovenliness as offence against self-respect. No student shall be a member of any political party nor shall he take part in active politics.
- ✚ Character and conduct Certificates cannot be claimed as a matter of right. The Principal may refuse to issue these certificates without assigning any reason whatsoever.

MEDICAL INSPECTION

- ✚ Every student of first year degree classes will be medically examined by a qualified Doctor appointed by the College and a report about the state of his/her health prepared.

- ✚ Whenever a Medical certificate has to be produced by a student such certificate should be obtained either from the College Doctor or from such other doctors as are approved by the Principal.

COLLEGE EXAMINATIONS

In addition to CIA and Model Examinations, Term, Weekly tests will be held from time to time for all classes at the discretion of the Heads of Departments. Serious action will be taken on absence from these tests. Performance and progress in the CIA and Model Examinations will be taken into consideration for awarding CIA marks and forwarding them to the University Examinations.

- ✚ Students who indulge in unfair means and dishonesty in the College Examination shall be severely dealt with.
- ✚ Absence or Exemption from an Examination for whatever reasons would mean Nil results.
- ✚ Students without Identity cards will not be allowed to take the Examination.
- ✚ A Terminal report will be sent by the Principal to the Parents or Guardians at the end of the first and second terms about the Student's progress in Curricular and Extra-curricular activities attendance and conduct *etc.*

COLLEGE LIBRARY RULES AND REGULATIONS

- ✚ All Students and Staff of the College are Members of the Library. Main Library is open on all working days from 8.00 a.m. to 7.00 p.m. Reading room is kept open up to 5.00 p.m. The Library will be kept open during vacations between 10.00 a.m. and 3.00 p.m.
- ✚ Every student will be given Two Borrower's Tickets, each bearing his Department Number, Name, Class and Group. Each ticket will entitle the students to borrow one book from the library at a time.
- ✚ All new students can get their Library borrower ticket on application at the circulation counter in the month of August by producing the college ID.
- ✚ Students can keep borrowed books for two weeks and the books are to be returned on or before the due date.
- ✚ The Librarian may recall a book at any time even during the period of its first issue. The book may be reissued to the same borrower if needed after the purpose for which it has been recalled is served.
- ✚ Reference books, textbooks and periodicals are available for consultation only. Consultation forms on which the student shall apply for Reference book, Textbook and Periodicals shall be kept in the library. Readers before consulting shall fill in the form using a separate one for each volume.
- ✚ Before leaving the library, students must handover the books together with the forms relating to them.
- ✚ No book shall be issued which, in the opinion of the Librarian, is not sufficiently in good condition to be safely handled by the borrower.

- ✚ Borrowers should examine the Books and Periodicals issued to them at the Issue Counter. Should there be any mutilation in them, it should be brought to the notice of the staff in charge of the issue counter or the Librarian and a record of it is made. If not done so the borrower shall be held responsible for it.
- ✚ When a book is lost or damaged, the student shall replace the book or pay the double of the cost. Underlining passages or writing marginal notes will be considered as willful damaging of the book.
- ✚ Students are not allowed to sub-lend either tickets or books taken from the library.
- ✚ Absolute silence must be maintained in and around the library, so that others may use the library undisturbed in peace.
- ✚ Members in the Reading Room shall vacate their seats 10 minutes before the closing time.
- ✚ Suggestions for purchase of Books and improvement in service may be made by writing to the librarian.
- ✚ Any change in the rules or regulations or any information will be notified on the library notice board.
- ✚ All personal belongings of the students visiting the library must be kept outside only; white papers shall be allowed inside the library.
- ✚ Use of Cell phone inside the Library is forbidden. The cell phones must be kept switched off.

RENEWAL

Renewal for the further period of two weeks is permissible for the book when there is no reservation for that from others. But the books have to be produced before the Assistant in the Counter at the time of renewal. In order that the new due date may be stamped on the due date slip. Any book which is in demand may be lent for a shorter period than a fortnight or may be declared for a period as a reference book.

RETURNS

- ✚ Absence from the College will not ordinarily be admitted as an excuse for delay in the return of books.
- ✚ Students should ensure that they take the borrower's tickets when they return the books.

STUDENTS IDENTITY CARDS

Each student of the College is expected to possess and wear the Identity Card with his photograph affixed on it, duly attested by the Principal. They are advised to keep the card with them always and use them on the following occasions:

- ✚ To get Concessional Tickets to travel by Bus, Rail or Air.
- ✚ To become a member of U.S.I.S. Library, British Council Library, Connemara Library or Local Fund Authority Library.
- ✚ For Postal Identity.

- ✚ As an identification when appearing for State Government or University Examinations.
- ✚ For the Receipt of payment of Fee concession, scholarships *etc.*, at the College cash counter.
- ✚ As a general Identity card, while present in the college.

DRESS CODE BOYS

Must wear Formal Full Hand Shirt and Full Pant with belt and shoes. Jeans and T-shirts are not allowed in college hours.

DRESS CODE GIRLS

Must wear Churidhar or Salwar Kameez and upper shawl.

PHYSICAL EDUCATION

Every student shall be required to undergo the course of Physical training prescribed or recognized by the College and his annual attendance and progress certificates will not be considered complete unless the Principal has certified to the effect that the candidate in addition to the usual course of instruction has satisfactorily undergone the prescribed course in physical training and put in three fourths of the attendance. The course of physical training to be prescribed by the College and certified

- a. The physical training entitled for members of NCC
- b. Field Sports or Games
- c. Formal Physical Exercises.

No student shall be exempted from the course of physical training thus defined, unless he is declared by the Medical Officer of the College to be unfit to undergo it.

NATIONAL SERVICE SCHEME (NSS)

NSS unit was started in Mohamed Sathak College of Arts and Science during the academic year 2000- 2001.

The National Service Scheme (NSS) is a Programme organized by the Ministry of Education and Youth Services of the Government of India to offer opportunities and training in service to the Community and the Nation for students with an aptitude to serve. It is intended to involve the University Students in a variety of Social Service and Development Activities concomitantly with the normal academic programme. The motto of this scheme is ***“Education through Community Service”***. Students of the first and second year degree classes are eligible for admission. Our college has 2 units and a total of 200 students will be enrolled, who will be under the control of Two Programme Officers. A Third Unit for Girl students is launched in the academic year (2008 - 09) under the supervision of a women programme officer.

NSS, YOUTH RED CROSS (YRC), RED RIBBON CLUB (RRC) and CITIZEN CONSUMER CLUB (CCC)

Aims to develop in its volunteers

- A spirit of selfless service to our people in distress, poverty and ignorance, irrespective of region, language, religion and caste.
- A capacity to identify and study community problems, to plan and to carry out welfare projects as a Team.
- A willingness to share the benefits of Modern Higher Education with our people who did not get this benefit.
- A dignity for manual work and respect and concern for our rural masses.
- A living faith in the Unity of India and our great National heritage. A variety of service programmes like Slum Clearance, Adult
- Education, Small saving, Community Welfare, Rural Reconstruction, Maintenance of National Monuments, Socio Economic Survey, *etc.*, are available. Certificates will be issued to deserving volunteers at the completion of their Two-Year term (240 Hrs.). Volunteers are expected to participate in all the Training programme and Work Camps organized from time to time.

STUDENT COUNSELLING SYSTEM

Under this Scheme all the students of the college are divided into a number of batches and each batch is placed under a particular member of the staff. Each student on being admitted to the College will be assigned to the care of one of the Lectures whom he/she can consult on all matters where advice is required whether in his studies or in the ordinary affairs of life. Each student is expected to meet his Counsellor in-charge at least once a fortnight at such a time as may be fixed by the counsellor and take his advice on any matter.

Counselling meetings are conducted periodically by each Counsellor for giving the students proper guidance on points of academic and general interest. No Student should be absent from these meetings without permission. Every Counsellor In-charge shall send his report of his wards and these reports are on file in the College Office. Character Certificates are issued by Principal on the basis of the reports furnished by the Counsellors.

Applications for leave should be submitted only through the Counsellor in-charge, and in case where the Counsellor is not satisfied with the grounds on which leave is asked for, no leave shall be granted. Applications submitted directly to the principal will not be considered.

The students are asked to approach their respective Heads of Departments and Counsellors in-charge for guidance and counselling for any clarification and help.

GRIEVANCE CELL

A Grievance Cell is instituted to sort out problems of the students in academic and administrative matters and to help resolution of problems. All complaints and requests shall be forwarded to the Grievance Cell through the Students Counsellor and the respective Head of the Department.

A reply to the complaint shall be given in Three working days. No students shall insist further on the matter after the Grievance Cell found a reasonable remedy for the issue.

CITIZEN CONSUMER CLUB

Our College has been privileged to install CITIZEN CONSUMER CLUB (CCC) sponsored by the Department of Civil Supplies and Consumer Protection, Govt. of India.

The motto of CCC - "Aware, Alert and Act" will be ingrained in students- community by adopting innovative means. It imparts awareness among the member-students about the rights and responsibilities of Citizens and Consumers are provided in the Constitution of India, Consumer Protection Act, 1986 and other Indian Laws. The member-students are expected to participate in all the programmes organized from time to time.

DEENIYATH AND MORAL INSTRUCTIONS

With a view to inculcate high values of Morality, Humanism, Harmony and Amity in the students, the College offers Deeniyath and Moral instructions. Sense of morality and ethics makes one healthy in mind and body. It also helps him / her to analyse good and bad in right earnest and steers towards righteousness and honesty. The classes are conducted on Wednesdays once a week. All students are expected to benefit from the classes.

General Lectures on selected topics shall be arranged once in a month. Popular Speakers shall address the students in the meetings and shall clarify doubts in Question-Answer, session after the general talk. At the end of the Academic Year, Examination shall be held. Prizes shall be distributed to the Toppers in the examination.

Tamil Nadu Prohibition of Ragging Act, 1997

IMPORTANT NOTICE

Tamil Nadu Prohibition of Ragging Act, 1997 defines Ragging as display of noisy, disorderly conduct or any act which causes or likely to cause physical and psychological or raise apprehension of fear or shame or embarrassment to a student, by teasing, abusing of, playing practical jokes on or causing hurt to such student or asking the student to do any act or perform something which the student will not in ordinary course willingly do. As per the law, ragging or abetting in ragging are acts of indiscipline and crime which the Supreme Court of India in SLP No. 24295 of 2006, held as a Perverse Act having the effect of dehumanization of the individual affecting his or her self esteem and gave directions to treat ragging more or less at par with rape and other atrocities against women, treating persons belonging to reserved categories etc: fresh students, like other weaker sections of the society, need and deserve protection. It has recommended the following punishments which are strictly enforced in the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

1. *Cancellation of Admission.*
2. *Suspension from attending classes.*
3. *Withholding/withdrawing scholarship/fellowship and other benefits.*
4. *Debarring from appearing in any Test / Examination or other Evaluation process.*
5. *Withholding Results.*
6. *Debarring from representing the institution in any National or International Meet, Tournament, Youth festival etc.*
7. *Suspension/expulsion from the hostel.*
8. *Rustication from the institution for periods varying from 1 to 4 semesters.*
9. *Expulsion from the Institution and consequent debarring from Admission to any other institution.*
10. *Fine up to Rs.25,000/-*
11. *Rigorous imprisonment up to three years.*

The college is bound to adhere to the Act of the Government of Tamilnadu and The Regulations of the University Grants Commission. Therefore, the Senior students are earnestly advised to set good example to Juniors by desisting from this nefarious act. Instead, they must exhibit warmth of love and affection to them and encourage in studies.

Ragging is an unlawful and punishable act! Strictly prohibited!!

Abhor Ragging! Be pleasant and friendly!!

Tamil Nadu Prohibition of Ragging Act, 1997

IMPORTANT NOTICE

TAMIL TRANSLATION

ANTI- RAGGING COMMITTEE, 2021-2022

Name	Designation / Class	Contact
Alhaj Janab S.M. Mohamed Yousuf Sahib	Chairman	044-24501578
Janaba. S.M.H. SHARMILA	Secretary	044-24501578
Janab S.M.A.J. Abdul Haleem	Director	044-24501578
Dr. R. Meganathan	Principal	044-24501115 8870717071
Dr. A. Purushothaman	Vice Principal	044-2450154 9962768562
Dr.O.S.Aysha	HOD, PG and Research Dept of Microbiology	9444550390 9962768562
Dr.R. Kabaleeswaran	HOD, Dept. of Commerce A&F	9442542858
Mr. K. Velayutham	HOD, PG Dept. of Visual Communication	9626121856
Dr. M. Syed Ali	HOD, PG and Research Dept of Biotechnology	9842052929
Mr. G. Sivamaran	Director of Physical education	9944566348
Mr. Vijayakumar	Inspector of Police, Chemmancheri	044-24500707

WOMEN'S DEVELOPMENT/GRIEVANCE & REDRESSAL

Dr. M. Rahima Beevi, HOD,Asst. Professor	Convener
Mrs.S.Riyas Fathima, ,HOD, Asst. Professor	Member
Dr. S. Bhuvaneshwari, Assistant Professor	Member
Mrs. Nasreen Najeeb, Asst. Professor	Member
Dr. S. Muthulakshmi, Asst. Professor	Member
Mrs. S. Swarnalakshmi, Asst. Professor	Member
Mrs.K.Thanga Prabha, Assit. Professor	Member
Ms.H.Shajila Banu,, Asst. Professor	Member

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Chair Person

Dr. R. Meganathan, Principal

Management Representative

Janab S.M.A.J. Abdul Haleem, Director

Administration Officers

Dr. R. Meganathan, Principal

Dr. A. Purushothaman, Vice Principal

IQAC Co-Ordinator

Dr. M. Syed Ali

HOD, PG and Research Dept. of Biotechnology

Members:

Dr.V. Muralidhar, HOD, PG Dept. of Mathematics

Dr. O.S. Aysha, HOD, PG and Research Dept. of Microbiology

Dr. ILA. Nakkeeran, HOD, PG Dept. of Commerce "General"

Dr.P.Rasool Begum, HOD, PG Dept. of Business Administration

Dr.G. Manickam, HOD, PG Dept. of Business Administration

Dr. S. Balaji, HOD, Dept. of Computer Applications

Dr.M.Nasreen Sulthana, HOD, Dept. of Commerce (CS)

External Expert from Industry / Academia:

Dr. S. Sathyanarayanan,

Dy. Secretary (Scientist D)

Department of Electronics & IT (Deity)

Government of India

Student Representatives:

Ms.K.Soundarya, II MBA.

PG DEPARTMENT OF MCA

- | | |
|---|---------------------|
| 1. Dr.M. Rahimal Beevi, MCA.,M.Phil.,M.Ed., Ph.D., SET,NET | Director |
| 2. Mrs.I.Arivazhagi MCA, M.Phil., | Assistant Professor |
| 3. Mr. S.Narayanan, MCA., M.Phil., | Assistant Professor |
| 4. Dr.M.Revathi MCA, Ph.D., | Assistant Professor |
| 5.Mr.M.Prabhu MCA, M.Phil., | Assistant Professor |
| 6. Mr.D.Palani Swamy MCA, M.Phil., | Assistant Professor |

DEPARTMENT OF MBA

- | | |
|---|---------------------|
| 1. Dr. G. Manickam, MBA., M.Phil., M.A. Econ., M.Sc. Psy., Ph.D., NET, SET ., Director | |
| 2. Dr. S. Bhuvanewari, MBA. M.Phil. M.Lis., M.Phil., Ph.D., NET | Assistant Professor |
| 3. Mrs. M. Meenakshi, M.Com. B.Ed., M.Phil., MBA., | Assistant Professor |
| 4. Dr. P. Rasool Begum, M.Com.,M.Phil.,MBA.,SET,Ph.D., | Assistant Professor |
| 5. Dr. R. Muthusamy, M.Com., M.Phil., NET, Ph.D., | Assistant Professor |